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NUC

THE 17 SECOND AFRICA HIGHER EDUCATION CENTRES
OF EXCELLENCE FOR DEVELOPMENT IMPACT
(ACE-IMPACT) PROJECTS

FINAL PROCUREMENT AUDIT REPORT



AFRICA CENTRE OF EXCELLENCE FOR
MYCOTOXIN AND FOOD SAFETY
(ACEMFS)

FEDERAL UNIVERSITY OF TECHNOLOGY
MINNA, NIGER STATE

SUBMITTED BY

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**ABBREVIATIONS AND ACRONYMSS**

ACE	Africa Centre of Excellence.
ACE - IMPACT	Africa Centre of Excellence for Development Impact.
ACE-MFS	Africa Centre of Excellence for Mycotoxin and Food Safety
CL	Centre Leader.
CQS	Consultant Qualification Selection.
DC	Direct contract.
FGN	Federal Government of Nigeria.
FME	Federal Ministry of Education.
FUTM	Federal University of Technology, Minna.
GPN	General Procurement Notice.
IC	Individual Consultant.
ICB	International Competitive Bidding.
IDA	International Development Association.
IS	International Shopping.
LCS	Least Cost Selection.
LIB	Limited International Bidding.
M&E	Monitoring and Evaluation.
NAPCU	National ACE Project Coordination Unit.
NCB	National Competitive Bidding.
NGN	Nigerian Naira.
NPM	National Procurement Manual.
NS	National Shopping.
NUC	National Universities Commission.
NUS	National University System.
PAD	Project Appraisal Document.
PIU	Project Implementation Unit.
PM	Procurement Manual
PPA	Public Procurement Act
QCBS	Quality and Cost Based Selection
RFP	Request for Proposal
SBD	Standard Bidding Document
SPN	Specific Procurement Notice
SSS	Single Source Selection
STEM	Science, Technology, Engineering and Mathematics.
TA	Technical Assistance
TOR	Terms of Reference
UNIBEN	University of Benin.
USD	United States Dollar
VFM	Value for Money
WB	World Bank



SECTION 1 - EXECUTIVE SUMMARY

1.1 General

Cosset Consultants was appointed by the National Universities Commission as Procurement auditors to review the procurement activities of the Africa Centre of Excellence for Mycotoxins and Food Safety (ACE-MFS), Federal University of Technology, Minna. It is one of the 17 Second Africa Higher Education Centres of Excellence for Development Impact (Ace-Impact) Projects.

1.2 Aim

The primary aim and objective of this Procurement Process Audit is to review the procurement, contracting and implementation processes and determine the extent to which laws guiding the procurement activities are complied with; and confirm their consistency with the ACE-Impact institutional guidelines and the World Bank general guiding principles. This audit also helps to identify non-compliances and deficiencies in the procurement activities and proffer appropriate corrective measures

1.3 Methodology and Review Procedure

1.3.1 Methodology

The methodology and approach adopted for this post review are in three phases:

- i. Inception activities.
- ii. Field works/activities.
- iii. Preparation and presentation of audit reports.

Generally, these phases included the determination of scope of assignment and selection of contracts to review. The study and evaluation of the Project/Contract files and other documents. Interactive meetings with the procurement staff. Data collection and analysis; physical site inspections; and the preparation of inception, draft and final procurement audit reports.



1.3.2 Review Procedure

The Terms of reference noted that the Borrower and Bank agreed that the ACE-Impact Centres should use the Institutional guidelines in the implementation of the project'. That notwithstanding, the report considered the level of compliances to the Banks guiding principles.

1.4 Contract Packages and General Procured items

ACE-MFS has a total package contract size of fourteen (14) items. This is made up of twelve (12) items of goods, one (1) work and one (1) service as shown in procured inventory table, appendix 1

1.4.1 Procurement Methods for Packaged Procurements

The dominant method used for the procured contracts was shopping (SH), using Request for Quotation (RFQ), that has 86% representation with twelve (12) items, National Competitive Bidding (NCB) was used once, shopping/Request for Proposal, and Direct Contract (DC) was used once as well as figure 1 below.

1.4.2 Procurement Types for Packaged Procurement

The procurement types were, twelve (12) items of goods at about 86%, one (1) work at 7% and one (1) service item at 7% as shown on table 2 and illustrated in figure 2.

Figure 1

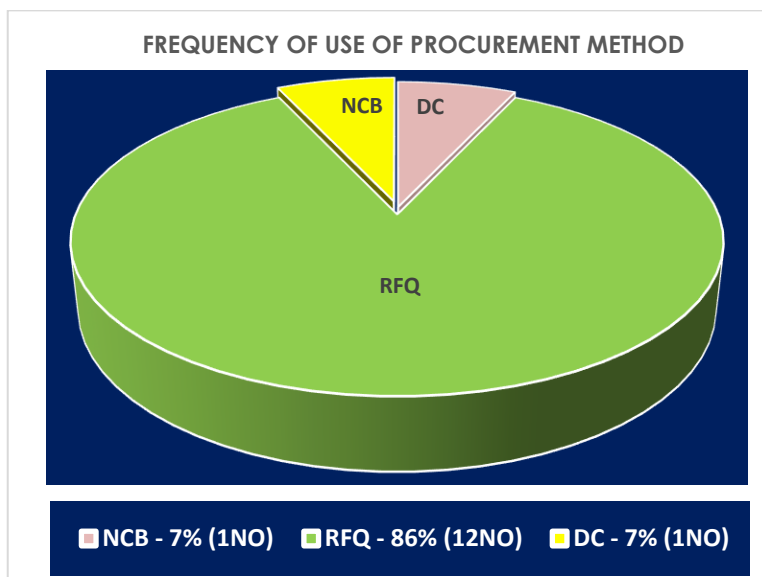
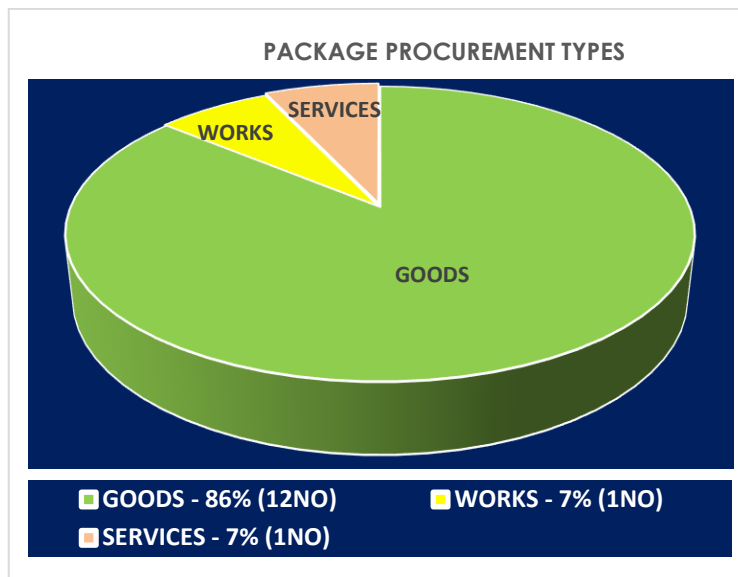


Figure 2



1.4.3 Sample Size

The audit sample size was determined by random sampling of the procured contracts. The selection considered the various procurement methods used, as well as the procurement types. The sample size of 50% is made up of seven (7) items as in figure 3. One (1) item was procured using NCB process and it make up 15% of sampled contracts. One (1) item was procured through RFP and that represent 15% of the sample size, and five (5) items through Request for Quotation at 70% of sample size as in figure 4

TABLE 1 – FORM 3 - SELECTION OF REVIEW SAMPLES

CONTRACTS	Goods	Works	Services	Total
	Post Review	Post Review	Post Review	Post Review
Reviewed	5	1	1	7
	out of	out of	out of	out of
Population	12	1	1	14

The total value of awarded contracts was N956,593,642.91. The seven (7) reviewed procurements have a sample value of N623,094,154.61 being about 65% of the total contract package procured.



Figure 3

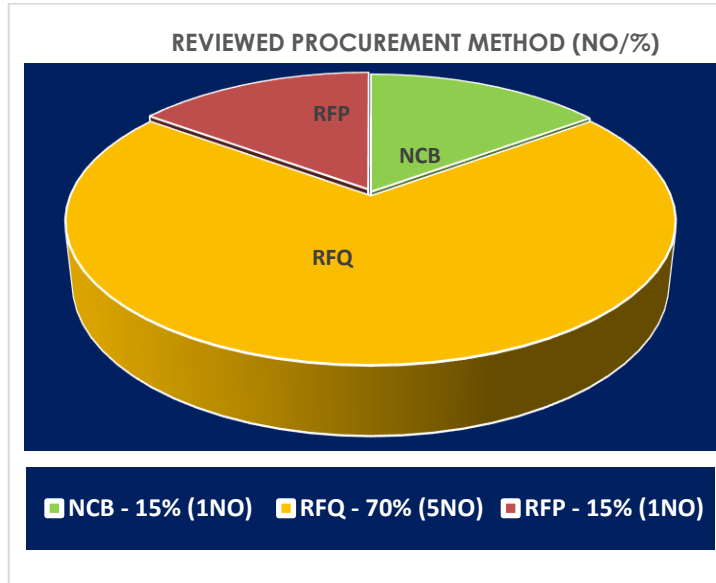
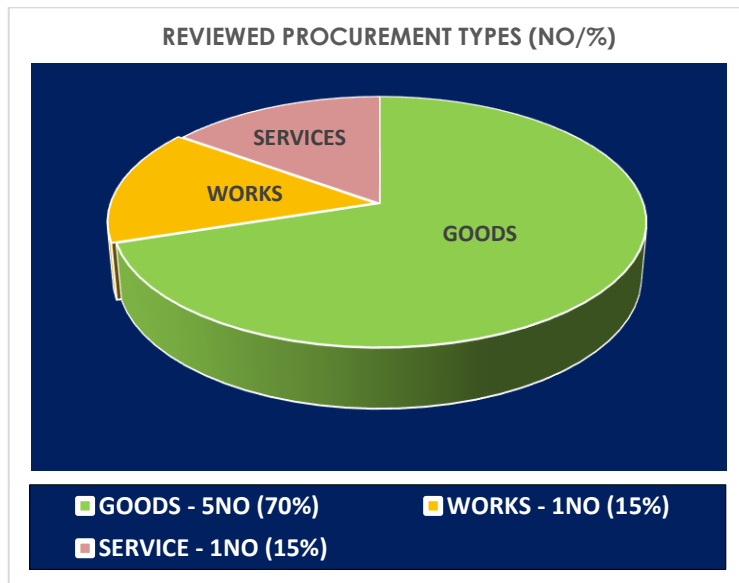


Figure 4





1.5 Findings

1. The Centre of Excellence for Mycotoxin and Food Safety (ACE-MFS), used the University's procurement guideline and the Public Procurement Act (2007) as amended in the procurement activities.
2. The items procured are in the approved procurement plan. (Appendix 3)
3. ACE-MFS obtained "No Objection" from the Bureau of Public Procurement (BPP) to use selective procurement processes for all the contracts except for the Construction of the ACE-MFS complex, where advertisement was placed in the Federal Tenders Journal of July 11, 2022.
4. About fourteen (14) procurement activities were presented as having been carried out by the Centre from inception of the ACE-Impact up to April 30, 2023.
5. The information collected from the Centre, showed that the contract amount on the fourteen (14) package procurements is a gross value of about N956,593,642.91 (about USD2,321,547.49) as at April 30, 2023. Seven (7) contracts were reviewed (Appendix 1). The seven (7) reviewed contracts have a total value of N623,094,154.61, consisting of five (5) Goods, one (1) Work and one (1) Service.
6. Some of the conditions issued by the BPP for approving the request for "No Objection" were that (i) Vendors should not bid for more than one lot. (ii) Where it is required, all bidders should show evidence of authorization from Original Equipment Manufacturers (OEM).
7. Each vendor bid for up to seven (7) lots.
8. One supplier was awarded contract for five (5) out of the seven (7) lots. The other two (2) lots were won by one other supplier.
9. Only three (3) of the procured items are still in progress and one of them is the construction of the ACE-MFS Building Complex. One (1)



has had the procurement process completed, and award made, but the letter has not been issued to the preferred bidder because, there was no fund.

10. The bids and items were subjected to evaluation and checked for price competitiveness. The prices competitiveness was positive.
11. Approved Standard Bidding Documents (SBD) were used for the procurements.
12. Contracts were presented and approved by the appropriate approval authority. The analysis and evaluation of tenders were substantial.
13. The Centre has qualified procurement staff some of whom alternate between the Centre and the University's procurement department (their primary place of assignment).
14. On the average, payments were seen to have been made within reasonable time, from date of application to the date of payment.
15. The suppliers and contractors used by the Centre complied with the mandatory requirements. The database of these vendors is domiciled at the University's central procurement Department.
16. Works at the Construction site of the ACE-MFS Building Complex was satisfactory.
17. Retrieval/supply of procurement documents and information was seamless. The documents were substantially well stored and easily retrieved.
18. Withholding Taxes (WHT) and Value Added Taxes (VAT) were deducted and evidently remitted to the relevant tax authorities.
19. The unsuccessful bidders were not seen to have been notified of the award of the various contracts.



1.6. Rating and Classification

The audit review opinion is classified and rated as shown on table 4 below

Table 4:

S/NO	GRADING (%)	CLASS	OPINION
1	75 - 100	Substantial	Satisfactory
2	50 – 74.99	Moderate	Need Improvement
3	0 – 49.99	Low	Unsatisfactory

1.7 Audit Opinion

The procurement activities of ACE-Impact projects, the ACE-MFS, Federal University of Technology, Minna **NEEDS IMPROVEMENT**. The opinion is based on consideration of compliances to the institutional guidelines, the Public Procurement Act 2007 and the WB general procurement principles, where strongly required as shown in table 5. ACE-MFS is considered to have achieved seventy (70%) mark.



Table 5

S/NO	ACTIVITY	BASIS	COMPLIANT RATE
1	Preparation of Procurement Plan	Based on WB Guideline	GOOD
2	Advertisements	Based on Institutional guideline and the PPA requirements	Moderate
3	Procurement Method	Based on Institutional guideline and the PPA requirements.	GOOD
4	Bidding Processes	Based on Institutional guideline and the PPA requirements.	Good
5	Bid Evaluation & Reporting	Adherence to criteria	Good
6	Contract Award	Meeting awards requirements	GOOD
7	Documentations	Quality, filing, ease of retrieval and assessment	GOOD
8	Competition and Equal opportunity	Based on WB Guideline	Moderate
9	Value for money (VFM)	Based on the PPA 2007 and WB requirements	Moderate
10	Transparency	Based on WB Guideline	Moderate
11	Economy	Based on Institutional guideline and the PPA 2007 and WB requirements.	Moderate
12	Efficiency	Based on the PPA 2007 and WB requirements.	Moderate
13	Contract Implementation, Monitoring and Evaluation	Based on Institutional guideline and the PPA requirements	Good

1.8 Recommendations

- When the Centre approached the BPP for No Objection approval that was granted, the Centre was wrong for not following the conditions upon which the approval was based. (i) It was only right that the respective bidders should have had credible OEM before being considered responsive to bid. (ii) bidders should have been restricted to bid for not more than one lot.



2. One supplier won the awards for five (5) of the seven (7) lots. It was against the BPP condition that bidders should not bid for more than one lot. However, the Centre explained that this was because there were very few companies that have OEM authorization; also bearing in mind that the good is not off-the-shelve product. It so happened that the vendor that won the five (5) contracts offered the lowest responsive bids. The explanation was understandable.
3. Contract package identification is very important in contract management and it should always be applied to all proposed contracts.
4. The Centre should be mindful of commencing the process of an award of contract for which the fund is not available. A case in hand is the process that culminated in a preferred bidder that has the letter of award ready since August 2022 but not issued out. Unless an agreement was extracted from the bidder that the price would not change, it would mean that the process was in vain bearing in mind that the bid validity period has expired.
5. Unsuccessful bidders should always be debriefed. This makes them to be aware of their lapses and would help to create a healthier procurement environment through improved levels of competition.
6. Continuous procurement training for staff of the Centre will improve the qualities of deliveries at every stage of the programme. This will enhance their understanding of the general procurement guidelines and principles.
7. Some documents were sent to the BPP for compliance reviews; upon which the "No Objection" approval to the Centre was based. Such documents should always be retrieved and kept with the Centre in case of activities such procurement audit.
8. The performances of the reviewed contracts are detailed in the specific contracts reviews below.



SECTION 2 – INTRODUCTION

2.1 BACKGROUND

Due to the need to promote regional specialization amongst Universities in the West and Central Africa sub-region within disciplines that address particular common regional challenges, the Africa Center of Excellence (ACE) Project aims at strengthening the capacities of these Universities to enable them deliver high quality training and applied research.

1. Africa Centre of Excellence (ACE 1) Project

The Africa Centre of Excellence (ACE 1) project was instituted in 2013 by the Government of Nigerian, Ghana, Benin Republic, Togo, Burkina Faso, Cameroun and Senegal with support from the World Bank.

The Federal Government of Nigeria (FGN) entered into a credit agreement (Credit Number 5415-NG) after securing US\$70.0 million with the International Development Agency (IDA) of the World Bank (WB) to finance the ACEs project in 10 Nigerian Universities.

2. The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Project

The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Projects resulted from the successes achieved with the ACE 1. ACE-Impact project has 43 Centres in the Africa sub-region, with 17 of them being run by Nigeria Universities.

ACE-Impact project (Credit Number 6510-NG) was designed to inject \$115 million to the Nigeria University System (NUS).

2.2. THE AFRICA CENTER OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY, (ACE-MFS,) FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA.

ACE-MFS's goal is "to be a global food safety training and research authority in order to realize sustainable and secure health for humanity".

The Centre's noted that "the creation of the Africa Center of Excellence for Mycotoxin and Food Safety will create learning opportunities and



research results to address Africa's shortage of expertise and applicable solutions to ensure a safe, controlled and sufficient food supply that will support economic growth and public health".

2.3 NATIONAL UNIVERSITIES COMMISSION (NUC)

The **National Universities Commission (NUC)** of Nigeria is a parastatal under the Federal Ministry of Education (FME). It was established in 1962 as an advisory agency in the Cabinet Office and became a statutory body in 1974. NUC is a regulatory agency acting as a catalyst for positive change and innovation for the delivery of quality University education in Nigeria.

The **NUC** aims to: achieve a stable and crisis-free University System; upgrade and maintain physical facilities in the Nigerian University System for delivery of quality university education and match university graduate output with national manpower needs; work with Nigerian Universities to achieve full accreditation status for at least 80% of the academic programmes; foster partnership between the Nigerian University System and the private sector.

The National Coordination of the ACE-Impact projects is domiciled at the National Universities Commission (NUC). It is responsible for the National Project facilitation, training, and supervision in fiduciary aspects as well as national Monitoring and Evaluation (M&E) and minor Technical Assistance (TA) in Nigeria.

2.4 WORLD BANK PROCUREMENT GUIDELINE

The WB guideline has set rules guiding the procurement processes to be followed for procurement of good, works, consulting and non-consulting services being financed with loans from the WB. It covers the consideration of the WB core procurement principles in every contract.



Notwithstanding the established procurement guidelines, the FG/NUC and the WB have agreed to allow the ACE-Impact Centres to use the various institutions guidelines for the implementation of the projects.

2.5 PUBLIC PROCUREMENT ACT (PPA) 2007

The Public Procurement Act 2007 as amended guides all procurement activities of the Ministries Departments and Agencies (MDAs) in Nigeria. The PPA is regulated by the Bureau of Public Procurement (BPP). One of BPP's functions is to regulate and ensure the reduction of infractions, weaknesses and non-compliances aimed at reducing corruption in public procurement. It also aims to ensure value for money, economy, transparency, competition, fairness, integrity and accountability in public procurement activities; improved professionalism and enhanced service delivery.

The PPA Act 2007 as amended provides the basic framework for the award and execution of contracts in Nigeria and promotes freedom of information that mandates all unclassified procurement records to be made available to appropriate public for inspection.

2.6 PROCUREMENT PROCESS AUDIT OF ACE-IMPACT PROJECTS

The purpose of the Procurement Audit of ACE-Impact is to study, verify, interpret, and critically analyze all data, documents and Procurement statement collected/received and form true, fair and independent opinion on the Procurement Statements of the Procurement operation of ACE (Nigeria) for the period under review and to report findings to the National Universities Commission (NUC).

2.7 OBJECTIVES OF THE ACE-IMPACT PROJECT PROCUREMENT PROCESS AUDIT

This Procurement Audit is to identify and report on negligence in procurement management operations and decisions. It is also structured to bring to light all fraudulent acts, weaknesses, deficiencies and non-compliances that negatively affect procurement activities and recommend deterrents and corrective actions to ensure improved processes.



The Procurement audit gave objective assessments of the procedures specified in the Credit Agreement and determine the levels of compliances with institutional guidelines with respect to the considerations of the World Bank procurement guiding principles.

2.8 ENGAGEMENT OF COSSET CONSULTANTS

The NUC engaged Cosset Consultants to carry out post review of procurement activities of the 17 ACE-Impact Centres in fourteen (14) Nigeria Universities, including the ACE-MFS, Federal University of Technology, Minna, Niger State, Nigeria.

2.9 METHODOLOGY

1. The methodology adopted for this assignment is generally concerned with investigations, inquiry, assertions, reasoning and research. The approach is objective, verifiable, and quantifiable. Interactions and interviews were held with officers of ACE-MFS that were involved in the various stages of the procurement process/activities. The opinions and clarifications from the ACE-MFS staff were considered and addressed in the report.

2. Contract data forms were used to collect the information that were analyzed. The contents of the form include information on general contracts, procurements and contracting, costs, time, contract administration, disbursement and deliverables. The documents made available to the consultant from which the data were collected include:

1. Procurement Plan.
2. Institution guideline.
3. Solicitation documents used before award.
4. Contract files.
5. Payment Vouchers.
6. Finance Agreement.

3. Visits to selected project site were undertaken to determine the quality of materials and labour deployed to the works by the contractor. It also helps to determine the level of supervision from the ACE-MFS procurement staff.



4. This data analyzed enabled the determination of the following critical success factors;

1. Compliances with the provisions of the World Bank Procurement Guidelines.
2. Compliances with the provisions of the Public Procurement Act 2007 (examine the Management Control Framework in place to monitor procurement and contracting activities within ACE-MFS PIU).
3. Compliances with the use of standard bidding documents (examine procurement documents and contracts files issued between the stipulated periods).
4. Compliances with the Code of Conduct for Public Officers involved in Procurement (review the processes undertaken by personnel of the ACE-MFS Project who are directly involved in procurement and contracting activities).
5. Optimized commercial performance and value for money (review related procurement procedures, guidelines and processes and determine the level to which value for money was achieved).

5. Exit meeting was held with the procurement staff of the Centre. The observed key weaknesses and non-compliances were brought to their notice. The explanation given by the Centre staff are considered in the report.

6. The personnel interacted with at the ACE-MFS during the field works were:

1. Center Leader
2. Deputy Centre Leader
3. Monitoring and Evaluation officer.
4. Accountant
5. Internal Auditor
6. Procurement Officer.



SECTION 3 – SCOPE AND REVIEW SAMPLES

3.1 AUDIT SCOPE

The procurement audit covers the review of all the procurement transactions, limited to the samples selected for audit, including prices reviews and compares of similar rates as at the time of award. Selected project site and inspection of procured goods, works and services are expected to be taken into consideration. The scope includes determining the following:

1. Whether the procurement statements from the ACE-MFS procurement unit conform to accepted procurement principles in accordance with the NUC/WB guidelines.
2. Whether they fairly represent the financial position of the ACE-MFS activities
3. Whether the result of operations for a given period are accurately represented.
4. Whether the procurement statements have been altered.

3.2 REVIEW SAMPLE

During the field work, ACE-MFS presented their procurement plan with a list of fourteen (14) procured items. 10 (10) were completed, three (3) were ongoing while one (1) has award letter ready, but not yet issued to the approved supplier.

Seven (7) procurements were selected for review. The selection was 50% of the procured items and amount to about 65% of the value of procured contracts.

The field work at the ACE-MFS, was based on data sourced from available documents and information received from the Center procurement unit.



Table 6– ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	NO OF PROJECTS COMPLETED	NO OF PROJECTS ON-GOING/NOT COMMENCED	TOTAL
1	October 2021 to April. 2023	10	4	14
	TOTAL	10	4	14

Table 7 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	PERCENTAGE
1	Completed (13No)	93%
2	Uncompleted (1No)	7%
	TOTAL	100%

Table 8 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	VALUE (N)	TOTAL (%)
1	Completed (13No)	629,843,899.19	66%
2	Uncompleted (1No)	326,749,743.75	34%
	TOTAL	141,870,580.79	100

This audit review was based on information extracted from the Center's Procurement Plan, as well as other documents made available to the Consultant by the ACE-MFS staff. There were also interviews and interactions with key personnel. The value of the fourteen (14) contracts was N956,593,642.91



SECTION 4 - SPECIFIC CONTRACTS/PROJECTS DETAILS

4.1 CONSTRUCTION OF ACEMFS BUILDING

4.1.1 Introduction

This contract was procured through National Competitive bidding (NCB). The award was made to MESSRS MAHADI SERVICES & RESORT with an award letter dated August 18, 2022 at a contract price of N326,749,743.75 (Three Hundred and Twenty-six million, seven hundred seventy-five kobo). The award was made to the lowest bidder.

4.1.2 Observations/ Findings

4.2.2 In line with the NCB procedure, the following are the major observations in the procurement process leading to the award of this contract.

4.1.2.1 Procurement Planning

This contract is in the 2022 procurement plan.

4.1.2.2 Advertisement

The contract was advertised in the Federal Tenders' Journal of July 11, 2022.

4.1.2.3 Pre/Post Qualification

The contract amount is within the threshold for prequalification. Bidders were pre-qualified before proceeding to financial bids activities.

4.1.2.4 Competition

There was appreciable competition in the process.

4.3.2.5 Bid Opening

The bids were opened publicly in the presence of the Procurement Committee and some independent observers.

4.1.2.6 Bidding Documents

Standard bidding documents were used.

4.1.2.7 Evaluation of Bids/ Proposals

The bids were evaluated and analysed by the bid evaluation committee. There was minute of meeting where the approval was



issued by the University Tenders Board before award letter was issued to the successful bidder.

4.1.2.8 Award of Contract

Notification of award was issued to Messrs Mahadi Services & Resort with an award letter dated August 18, 2022. Acceptance was made on August 21, 2022.

4.1.2.9 Contract Documents

Contract drawings and Bills of Quantities were sighted. Contract Agreement was executed on September 8, 2022.

4.1.2.10 Procurement Duration

The procurement processes leading up to the signing of contract was completed in (fifty-nine (59) days. This is reasonably within limit.

4.1.2.11 Contract Implementation

The project is ongoing and the quality in terms of the materials and labour is commendable. The project supervision is satisfactory.

4.1.2.12 Payments

The total amount of N178,279,194.39 has been paid to the contractor as follows:

1. N42,041,798.75 - Interim Payment No.1 with (PV/2022/FUTM-1/086) of 16/9/2022 (including VAT-N2,983,148.75; TAX-N1,955,432.5).
2. N35,120,761.97- Interim Payment No. 2, with (PV/2022/FUTM-1/137) of 7/10/2022 (INCLUDING VAT-N2,450,285.72; TAX-N1,633,523.81).
3. N53,529,792.00 - Interim Payment No. 3 with (PV/2023/FUTM-1/013) of 19/1/2023 (including VAT – N3,754,636.65; TAX- N2,489,957.77; Stamp Duty N497,951.55) 19/01/2023).
4. N47,586,841.67 - Interim Payment No. 4 with (PV/2023/FUTM-1/068) of 9/3/2023 (INCLUDING VAT – N3,320,012.17; TAX-N2,213,341.45 Stamp Duty N430,053.45).

4.1.2.13 Physical Inspection

The project was inspected, and the completion was about 48%.



4.1.3 Recommendation

Based on the procurement audit process field work at the ACE-MFS, this project execution is commendable.

4.1.4 Conclusion

In view of the above observations and recommendations, ACE-MFS should continue with adhering to the rules, regulations and principles guiding the Public Procurement Process Management.



4.2. PROCUREMENT AND INSTALLATION OF ULTRA HIGH PERFORMANCE LIQUID CHROMATOGRAPHY AND IMMUNO-AFFINITY COLUMN

4.2.1 Introduction

This is an NCB contract, but it was procured using Request for Quotation (RFQ) by selection based on “No Objection” approval from the BPP. The nature of the product is that it is not an off-the-shelf good. Eight (8) vendors were invited for the bid. It was awarded to MESSRS FONSOTS GLOBAL SERVICES LIMITED with the lowest bid of N95,449,045.08. The award letter was dated August 23, 2022.

4.2.2 Observations/ Findings

In line with the RFQ procedure, the following are the major observations in the procurement process.

4.2.2.1 Procurement Planning

This contract is in the 2022 procurement plan.

4.2.2.2 Advertisement

It was not advertised because RFQ, which was used based on No Objection approval from the BPP to use selection for the procurement.

4.2.2.3 Pre/Post Qualification

There was no Pre/Post Qualification. Bidders were invited to bid based on their possession of authorization from original equipment manufacturers (OEM) and on performance on past engagements with the University and elsewhere.

4.2.2.4 Competition

There was appreciable competition. The prices are within market average.

4.2.2.5 Bid Opening

The bids were submitted and opened in the presence of bidders and independent observers.

4.2.2.6 Bidding Documents

Standard bidding documents were used for the procurement.



4.2.2.7 Evaluation of Bids/ Proposals

The bids were evaluated, and approvals were made by the appropriate bodies before award letter was issued.

4.2.2.8 Award of Contract

The award was made to the lowest bidder. Notification of award letter was dated August 23, 2022 while the acceptance letter was dated October 28, 2022.

4.2.2.9 Contract Documents

The Contract documents that were available include the award letter and signed contract agreement.

4.2.2.10 Procurement Duration

The procurement process duration of 88 days, up to the signing of the Contract Agreement is not commendable.

4.2.2.11 Contract Implementation

The contract was well implemented up to this stage.

4.2.2.12 Payments

The payment seen to have been made was N28,634,713.52 (being 30% Advance Based on APG from Zenith Bank REF. ZOG151 - 22006012) dated 30/1/2023; with PV/2023/FUTM-1/029) of 30/1/2023.

4.2.2.13 Physical Inspection

Physical Inspection was not applicable at this stage.

4.2.3 Recommendation

(1) Acceptance of offer of award, after more than 60days should not be allowed to occur again. It has some legal implication and should be avoided.

(2) The Centre should always be seen to have used the SBD in all procurements. It helps to achieve value for money and robust competition. This would be done by providing them on request.



4.2.4 Conclusion

The primary attribute of good procurement is dependent on compliances with the procurement guiding principles. ACE-MFS should always strive to achieve that.



4.3. PROCUREMENT AND INSTALLATION OF POLYMER CHAIN REACTION (PCR) MACHINE – LOT 6 (FUTM/ACEMFS/GDS/NCB/2022/06)

4.3.1 Introduction

This is an NCB contract, but it was procured using Request for Quotation (RFQ) by selection based on “No Objection” approval from the BPP. The nature of the product is that it is not an off-the-shelf good. Eight (8) vendors were invited for the bid. It was awarded to MESSRS KATCHEY COMPANY LIMITED with the lowest bid of N98,912,703.78. The award letter was dated August 23, 2022.

4.3.2 Observations/ Findings

In line with the RFQ procedure, the following are the major observations in the procurement process.

4.3.2.1 Procurement Planning

This contract is in the 2022 procurement plan.

4.3.2.2 Advertisement

It was not advertised because RFQ, with was used based on “No Objection” approval from the BPP to use selection for the procurement.

4.3.2.3 Pre/Post Qualification

There was no Pre/Post Qualification. Bidders were invited to bid based on their possession of authorization from original equipment manufacturers (OEM) and on performance on past engagements with the University and elsewhere.

4.3.2.4 Competition

There was appreciable competition. The prices are within market average.

4.3.2.5 Bid Opening

The bids were submitted and opened in the presence of bidders and independent observers.

4.3.2.6 Bidding Documents

Standard bidding documents were used for the procurement.



4.3.2.7 Evaluation of Bids/ Proposals

The bids were evaluated, and approvals were made by the University Tenders Board before award letter was issued.

4.3.2.8 Award of Contract

The award was made to the lowest bidder. Notification of award letter was dated August 23, 2022. The letter of acceptance was dated October 3, 2022.

4.3.2.9 Contract Documents

The Contract documents that were available included the award letter and signed contract agreement.

4.3.2.10 Procurement Duration

The procurement process duration of 61 days, up to the signing of the Contract Agreement is not commendable.

4.3.2.11 Contract Implementation

The contract was being well implemented up to this stage of waiting for installation.

4.3.2.12 Payments

Payments made are as follows;

1. N29,673,811.13 (being 30% Advance Based on APG from Zenith Bank REF. ZOG068 -22006010) of 20/12/2022.
2. N49,456,351.89 (at delivery of items) on 30/03/2023.
3. Balance of 20% of the contract sum was retained for installation.

4.3.2.13 Physical Inspection

Physical Inspection was carried out and the good were seen stored in the laboratory -Appendix 5.

4.3.3 Recommendation

(1) Acceptance of offer of award, after more than 60days should not be allowed to occur again. It has some legal implication and should be avoided.



(2) The Centre should always be seen to have used the SBD in all procurements. It helps to achieve value for money and robust competition. This would be done by providing them on request.

4.3.4 Conclusion

The primary attribute of good procurement is dependent on compliances with the procurement guiding principles. ACE-MFS should always strive to achieve that.



4.4 ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN FOR THE CONSTRUCTION OF ACEMFS CENTRE BUILDING

4.4.1 Introduction

Mr Joseph Galu Peter Agba was on September 20, 2022 awarded the contract for Consultancy Services to provide Environmental and Social Management Plan for the construction of ACEMFS Centre building, Federal University of Technology, Minna, at the sum of N5,675,000.00. During negotiations, the sum was reduced from the lowest evaluated tender sum of N6,156,795.00 to the award amount.

4.4.2 Observations/ Findings

In line with the method of procurement, the following observations were made:

4.4.2.1 Procurement Planning

The consultancy service was in the signed Procurement Plan.

4.4.2.2 Advertisement

Notice for Expression of Interest (EOI) for the Consultancy Service was placed on the Centre's Tender Notice board on June 6,2022.

4.4.2.3 Expression of Interest/Request for Proposal

Three (3) bidders were shortlisted from those that responded to the EOI notice and asked to submit proposals/bids.

4.4.2.4 Competition

The process was competitive.

4.4.2.5 Bid Opening

The bids received were opened on appointed day and subsequently evaluated

4.4.2.6 Bidding Documents

Bidding documents/ Proposals from the bidders were sighted.

4.4.2.7 Evaluation of Bids/ Proposals

Evaluation Report, though with no date, was sighted which recommended the most responsive bid for the award.



4.4.2.8 Awards of Contract

Notification of Award Letter was issued to Mr Joseph Galu Peter Agba dated September 20, 2022 at the negotiated sum of N5,675,000.00. his initial offer which was the lowest responsive bid was N6,156,795.00.

4.4.2.9 Contract Documents

The contract documents were the letter of award and the acceptance letter. The contract agreement was not sighted.

4.4.2.10 Contract Implementation

The contract implementation was satisfactory as it was completed as evidenced by Job Certification Order of October 18, 2022.

4.4.2.11 Payments

A total of N5,675,000.00 including VAT, WHT) fee was paid once to the consultant on February 23, 2023.

4.4.2.12 Physical Inspection

Not applicable

4.4.4 RECOMMENDATION

1. Dates of critical activities during the procurement process must always be recorded. This, among other things, facilitates the calculation of procurement durations in any procurement.
2. Dully signed Contract Agreement should always accompany all contract awards.

4.4.5 CONCLUSION

The contract was successfully executed with no time overrun. There was a saving of N481,795.00 by awarding the contract at a sum lower than the Lowest Evaluated Tender sum of N6,156,795.00 and the Consultant accepted.



4.5 PROCUREMENT AND SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS NANO TECHNOLOGY RESEARCH TEAM MEMBERS

4.5.1 Introduction

This goods contract for the supply of 3 No. Apple MacBook Pro 13.3" 16GB -8cores laptop computers to ACEMFS, Federal University of Technology, Minna, for use by NANO Research Team members. With the "NO OBJECTION" granted by the BPP, four (4) selected vendors were issued RFQ for the supply and they all responded. The contract was awarded to NUGALINKS INTEGRATED SERVICES on February 6, 2023 at the sum of N8,745,317.00.

4.5.2 Observations/ Findings

The following observation were made regarding the procurement

4.5.2.1 Procurement Planning

This procurement is in the 2022 World Bank approved Procurement Plan for the Center.

4.5.2.2 Advertisement

Tender Notice was placed on the Centre's Notice Board. However, with the "NO OBJECTION" from BPP, four (4) selected vendors were issued RFQ and they all responded.

4.5.2.3 Pre/Post Qualification

The Vendors/Suppliers that were invited to submit quotations were selected based on their competence over time.

4.5.2.4 Competition

The procurement process was competitive and transparent.

4.5.2.5 Bid Opening

Bids were opened on February 6, 2023 at ACEMFS Conference room, with the bidders in attendance.

4.5.2.6 Bidding Documents

Standard Bidding Documents were used during the process.



4.5.2.7 Evaluation of Bids/ Proposals

Bid Evaluation Report, as sighted, recommended the lowest bidder, Nugalinks Integrated Services (N8,745,317.00) for award. Reserved price was N8,914,000.00.

4.5.2.8 Awards of Contract

Contract Award Letter Ref: ACEMFS/GDS/05/2023 dated February 6, 2023 was issued to MESSRS NUGALINKS INTEGRATED SERVICES at the sum of N8,745,317.00. Acceptance letter was received on February 6, 2023 while the Contract Agreement was signed on February 8, 2023.

4.5.2.9 Contract Documents

The contract documents include the letter of award, the acceptance letter, the signed contract agreement and the quotation.

4.5.2.10 Procurement Duration

Procurement duration for the award was 5 days.

4.5.2.10 Contract Implementation

The laptops were supplied and received in good condition as certified by Engr. Dr. Bala Salihu on April 14, 2023.

4.5.2.11 Payments

Payment for the supply was made once and in full to Nugalinks Integrated Services to the sum of N8,745,317.00 (including VAT, WHT) on April 14, 2023 with PV/2023/FUTM.

4.5.2.12 Physical Inspection

The laptops were inspected and certified by Engr. Dr. Bala Salihu on April 14, 2023.

4.5.3 Recommendation

It could be stated that the Centre was fair in the entire process, but they are encouraged to still improve.

4.5.4 Conclusion

The procurement exercise was commendable.



4.6 PROCUREMENT AND SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS FINANCE OFFICERS.

4.6.1 Introduction

The contract was procured through National Shopping for the supply of 2 no. OMEN by HP Laptop 16-b0061nia and 2 no. Apple MacBook Pro 13.3" 16GB -8cores laptops for use by ACEMFS Finance Team, Federal University of Technology, Minna. The contract was awarded to Messrs JAYKIM-KUSIN LTD at a contract sum of N9,714,630.95 on April 6, 2023.

4.6.2 Observations/ Findings

The following observation were made regarding the procurement

4.6.2.1 Procurement Planning

The contract was in the approved 2022 Procurement Plan.

4.6.2.2 Advertisement

Notice was placed on the Centre Tender Notice board. Four (4) submitted quotations (Financial bids) to this effect for consideration on February 6, 2023.

4.6.2.3 Pre/Post Qualification

There was no prequalification exercise. The Vendors/Suppliers that were invited to submit quotations were selected based on their competence over time.

4.6.2.4 Competition

There was good competition in the process.

4.6.2.5 Bid Opening

The tenders were opened on April 5, 2023 at ACEMFS Conference room and figures as submitted together with completion periods



were announced. The Reserved Price of N9,800,650.00 was equally announced.

4.6.2.6 Bidding Documents

Standard Bidding Documents were used during the process.

4.6.2.7 Evaluation of Bids/ Proposals

Bids Evaluation Report April 5, 2022, as sighted, recommended M/S JAYKIM-KUSIN LTD as the lowest and most responsive bidder for the award.

4.6.2.8 Awards of Contract

Notification of Award Letter was issued to JAYKIM-KUSIN LTD on April 6, 2023 at the sum of N9,714,630.95. Acceptance letter was received on April 6, 2023 and Contract Agreement signed on April 10, 2023.

4.6.2.9 Contract Documents

The contract documents include the letter of award, the acceptance letter, the signed contract agreement and the quotation.

4.6.2.10 Procurement Duration

The procurement process duration (between RFQ and Award took a long time of 64 days.

4.6.2.11 Contract Implementation

Contract implementation was satisfactory as the items were certified by Engr. Salihu on April 11, 2023

4.6.2.12 Payments

Upon inspection and certification of the laptops, full payment of N9,714,630.95 (including VAT, WHT) was made to the supplier, M/S JAYKIM-KUSIN LTD, on April 14, 2023 via PV/2023/FUTM-1/000000098.



4.6.3 Physical Inspection

Some of the laptops were sighted.

4.6.4 Recommendation

From the audit exercise, the procurement process was credible. Nevertheless, there is always room for improvement.

4.6.5 Conclusion

In view of the above observations and recommendations, the Center should be encouraged to still improve by adhering strictly to the rules and regulations guiding the public procurement management.



4.7 PROCUREMENT OF 1NO. 30- SEATER TOYOTA COASTER BUS FOR ACEMFS, FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA.

4.7.1 Introduction

This was a contract for the procurement of 1no. 30- seater Toyota Coaster bus for transporting local and foreign post graduate students of ACEMFS procured through NCB and awarded to MESSR INEH-MIC AUTOMOBILE Co LTD on January 13, 2023 at the contract sum of N77,850,000.00. It was initially awarded, after proper Tender exercise, at the cost of N64,695,000.00 to GLOBE MOTORS LTD. The contractor declined to continue because of market price increases.

5.1.2 Observations/ Findings

The following observations were made with the procurement

4.7.2.1 Procurement Planning

The procurement was in the signed 2022 Procurement Plan.

4.7.2.2 Advertisement

The BPP granted approval for No Objection and so, Requests for Quotation were sent to selected dealers.

4.7.2.3 Pre/Post Qualification

Requests for Quotation (RFQ) were sent to selected auto dealers based on their track records and capabilities.

4.7.2.4 Competition

The process was reasonably competitive as the four (4) bidders submitted their individual quotations from which the most responsive was awarded the contract.

4.7.2.5 Bid Opening

Four quotations, as received, were opened on August 8, 2022 in the presence of the bidders.

4.7.2.6 Bidding Documents

Standard Bidding Documents were used during the process.

4.7.2.7 Evaluation of Bids/ Proposals



After the bids opening, the most responsive bidder was recommended for the award.

4.7.2.8 Awards of Contract

Notification of Award Letter was issued to MESSRS INEH-MIC AUTOS CO LTD on January 13, 2023 at the contract sum of N77,850,000.00. Acceptance letter was received on January 19, 2023 but no signed Contract Agreement.

4.7.2.9 Contract Documents

The bidder's quotation which also states term of the offer and the contract award letter were the contract documents

4.7.2.10 Contract Implementation

The implementation of the contract was satisfactory as the contract was completed on January 24, 2023.

4.7.2.11 Payments

The bus was supplied in record time, certified and payment to tune of N77,850,000.00 made to the contractor on February 1, 2023. (including VAT, WHT). PV not sighted.

4.7.2.12 Physical Inspection

The team inspected the vehicle and picture is attached.

4.7.3 Recommendation

1. Procurement Unit should ensure that signed Contract Agreements accompany every contract. These would always provide something to fall back on should disputes arise during any contract.
2. Bid Validity Period need to be emphasized and introduced always during tendering to check frivolous calls for cancellation by contractors on grounds of increase in prices.



4.7.4 Conclusion

In view of the above observations and recommendations, the Center should be encouraged to continue to adhere strictly to the rules and regulations guiding the Public Procurement Procedures and Management.



APPENDICES



APPENDIX 1
LIST OF PROCUREMENTS BY ACE-MFS



APPENDIX 1 - INVENTORY OF PROCURED ITEMS/SAMPLED & REVIEWED PROJECTS

S/NO	PACKAGE NO	DESCRIPTION	CONTRACTOR/ BENEFICIARY	AMOUNT (NAIRA)	DATE	TYPE	METHOD	REVIEWED	REMARKS
		AC-MFS - FUTM							
		GOODS							
1	FUTM/ACEMFS/GDS/NCB/2022/01	PROCUREMENT AND INSTALLATION OF ULTRA HIGH-PERFORMANCE LIQUID CHROMATOGRAPHY AND IMMUNO-AFFINITY COLUMN FOR MYCOTOXIN (UHPLC) - LOT 1	FONSOTS GLOBAL SERVICES LIMITED:	95,449,045.08	AUGUST. 23, 2022	GOOD	RFQ	REVIEWED	COMPLETED
2	LOT 2	PROCUREMENT AND INSTALLATION OF INDUCTIVELY COUPLED PLASMA ATOMIC EMISSION SPECTROSCOPE (ICPOSES), LOT 2	FONSOTS GLOBAL SERVICES LIMITED:	66,488,466.24	AUGUST. 23, 2022	GOOD	RFQ		COMPLETED
3	LOT 3	PROCUREMENT AND INSTALLATION OF GAS CHROMATOGRAPHY LOT 3	KATCHEY COMPANY LIMITED	58,256,700.63	AUGUST. 23, 2022	GOOD	RFQ		ONGOING
4	LOT 4	PROCUREMENT AND INSTALLATION OF MASS SPECTROPHOTOMETER (MS), LOT 4	KATCHEY COMPANY LIMITED	80,643,381.06	AUGUST. 23, 2022	GOOD	RFQ		ONGOING
5	LOT 5	PROCUREMENT OF SIMPLI AMP THERMAL CYCLER FOR ACEMFS	KATCHEY COMPANY LIMITED	47,594,170.44	AUGUST. 23, 2022	GOOD	RFQ		COMPLETED
6	FUTM/ACEMFS/GDS/NCB/2022/01- LOT 6	PROCUREMENT AND INSTALLATION OF PCR FOR FOOD PATHOGENS FOR ACEMFS	KATCHEY COMPANY LIMITED	98,912,703.78	AUGUST. 23, 2022	GOOD	RFQ	REVIEWED	COMPLETED
7	LOT 7	PROCUREMENT AND INSTALLATION OF MYCOTOXIN KITS AND LABORATORY WATER SYSTEM	KATCHEY COMPANY LIMITED	62,573,848.98	AUGUST. 23, 2022	GOOD	RFQ		AWARD PROCESS COMPLETED. LETTER READY BUT NOT ISSUED



8	FUTM/ACEMFS/GDS/ NS/2022/08	SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS MYCOTOXIN RESEARCH TEAM MEMBERS	JAYKIM-KUSIM LTD	9,712,345.00	OCT. 24, 2022	GOOD	RFQ	REVIEWED	COMPLETED
9	FUTM/ACEMFS/GDS/ NS/2022/08	SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS TECHNOLOGY RESEARCH TEAM MEMBERS	NUGALINKS INTEGRATED SERVICES	8,745,317.00	APRIL. 7, 2022	GOOD	RFQ	REVIEWED	COMPLETED
10	FUTM/ACEMFS/GDS/ NS/2022/08	SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS COMMUNICATION AND ICT OFFICERS	SOGAFVOME ETERPRISE.	8,228,290.00	MAY. 12, 2022	GOOD	RFQ		COMPLETED
11	FUTM/ACEMFS/GDS/ NS/2022/08	SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS FOR FINANCE OFFICERS	JAYKIM-KUSIM LTD	9,714,630.95	JAN. 15, 2022	GOOD	RFQ		COMPLETED
12	FUTM/ACEMFS/GDS/ NCB/2022/08	PROCUREMENT OF 30-SEATER UTILITY BUS FOF ACEMFS, FUT MINA	MESSRS INEH-MIC AUTOMOBILE CO. LTD	77,850,000.00	13-Jan-23	GOOD	RFQ	REVIEWED	COMPLETED
WORKS									
13	FUTM/ACEMFS/WKS/ NCB/2022/01	CONSTRUCTION OF ACEMFS BUILDING	MESSRS MAHADI SERVICES & RESORT	326,749,743.75	AUGUST.18 222	WORK	NCB	REVIEWED	ONGOING
SERVICES									
14	FUTM/ACEMFS/CON/ NS/2022/01	CONSULTANCY SERVICES FOR THE ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN FOR THE CONSTRUCTION OF ACEMFS CENTRE BUILDING AT FUT, MINNA.	MR. JOSEPH GALU PETER AGBA	5,675,000.00	20TH SEPTEMBER, 2022	SERVICE	RFP	REVIEWED	COMPLETED
				N	956,593,642.91			50% REVIEWED	



APPENDIX 2

CHECKLISTS AND PROCUREMENT DURATION FORMS



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

CAPITAL- WORKS

CHECK LIST

1. CONTRACT NAME: CONSTRUCTION OF ACEMFS BUILDING

LOAN/CREDIT NO.6510-NG	REVIEW DATE: May 3, 2023 to May 5, 2023		
CONTRACT NAME & NUMBER: FUTM/ACEMFS/WKS/NCB/2022 /01	TYPE OF CONTRACT: LUMP SUM	Goods () Works (X) Services ()	CONTRACT AMOUNT: N326,749,743.75
CONTRACTOR'S NAME & ADDRESS: 1. MESSRS MAHADI SERVICES & RESORT, FLAT 660 CAD ZONE B1 FRANCA AFEGBUA CRESCENT, ZONE E, LEGISLATIVE QUARTERS, GUDU DISTRICT ABUJA.	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: YES - 18/08/2022 Acceptance Letter dated: YES - 21/08/2022 Contract Signature: YES – 08/09/2022		
NO. OF BIDS RECEIVED: FIVE (5)	DATE OF CONTRACT PERFORMANCE & COMPLETION: 08/09/2022		
LOCATION OF GOODS, WORKS OR SERVICE:	FEDERAL UNIVERSITY OF TECHNOLOGY – MINNA (PERMANENT SITE)		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY	CONSTRUCTION OF ACEMFS BUILDING; 1 ITEM		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	WORKS		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	NCB		
PREQUALIFICATION (YES/NO)	YES		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	PRIOR		
COST (USD EQUIVALENT)	620,000		
EXCHANGE RATE/DATE	USD 430 (AUGUST 2022).		
PRICE OF LOWEST EVALUATED BIDDER	N 327,437,958.75		
CONTRACT VALUE AT AWARD	N326,749,743.75		



CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	STILL IN PROGRESS BUT IT IS A NON-FLUCTUATING CONTRACT (FINAL PRICE EXPECTED TO BE N326,749,743.75.			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	JULY 11, 2022			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	JULY 11, 2022			
INVITATION FOR BIDS	JULY 11, 2022			
CONTRACT AWARD SIGNATURE	AUGUST 18, 2022 (7 DAYS AFTER OPENING OF BIDS?)			
DATE OF CONTRACT PERFORMANCE/COMPLETION	SEPTEMBER 8, 2022			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NO	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	ONGOING	NA	NA	NA
TOTAL PAYMENT	PROJECT ON-GOING			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	10.33%			
DISBURSEMENTS: AMOUNT & DATE:				
1.	1. N42,041,798.75 (INCLUDING VAT – N2,983,148.75; TAX-N1,955,432.5) - 16/09/2022			
2.	2. N35,120,761.97 (INCLUDING VAT – N2,450,285.72; TAX-N1,633,523.81) - 7/10/2022			
3.	3. N53,529,792.00 (INCLUDING VAT – N3,754,636.65; TAX- N2,489,957.77; STAMP DUTY N497,951.55) 19/01/2023)			
4.	4. N47,586,841.67 (INCLUDING VAT – N3,320,012.17; TAX-N2,213,341.45 STAMP DUTY N430,053,487.45) 9/03/2023)			
DELIVERABLES:				



Number	Description	Quantity/% Completed	Date delivered / Completed	Remarks (Note any discrepancies from Contract)
FIRST	INTERIM PAYMENT NO.1 (PV/2022/FUTM-1/086) OF 16/9/2022	12.87%	12/09/2022 2	NONE
SECOND	INTERIM PAYMENT NO. 2 (PV/2022/FUTM-1/137) OF 7/10/2022	10.75%	28/09/2022 2	NONE
THIRD	INTERIM PAYMENT NO. 3 (PV/2023/FUTM-1/013) OF 19/1/2023	16.38%	12/01/2023 3	NONE
FOURTH	INTERIM PAYMENT NO. 4 (PV/2023/FUTM-1/068) OF 9/3/2023	14.56%	15/02/2023 3	NONE

PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	ADVERTISED IN THE FEDERAL TENDERS JOURNAL OF JULY 11, 2022.	GOOD
BIDS SUBMISSION	PROCESS CARRIED OUT AS SOLICITED IN THE FEDERAL TENDERS JOURNAL WITH FIVE (5) BIDS RECEIVED ON CLOSING DATE.	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	SEEMS CREDIBLE	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER WAS ON AUGUST 18, 2022 AND THE ACCEPTANCE WAS ON AUGUST 21, 2022.	GOOD
SIGNED CONTRACT/DATE	CONTRACT SIGNED ON SEPTEMBER 8, 2022.	GOOD
CONTRACT AMENDMENTS, IF ANY	NONE	N/A
STORE RECEIPT NOTE SIGHTED?	N/A	N/A
EVIDENCE OF DELIVERY/COMPLETION	INTERIM VALUATION STATEMENT FOR NO. 1, NO. 2, NO. 3 AND NO. 4	FAIR
CONSULTANTS OPINION ON VALUE FOR MONEY	SUBSTANTIAL	FAIR
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOOD



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

CAPITAL- WORKS CONSTRUCTION OF ACEMFS BUILDING

PROCUREMENT DURATION FORM

Contract No: FUTM/ACEMFS/WKS/NCB/2022/01

Contract Name: CONSTRUCTION OF ACEMFS BUILDING

Date General Procurement Notice (GPN): JULY 11, 2022

Bid Validity Period: 90 DAYS

S/NO.	STEPS	DURATION (DAYS)		
		ACTUAL DATE	BETWEEN EVENTS	OVERALL (NO OF DAYS)
1	PREQUALIFICATION DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
2	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
3	INVITATION FOR PREQUALIFICATION ISSUED	JULY 11, 2022	0	0
4	SUBMISSION OF PREQUALIFICATION APPLICATIONS	AUGUST 11, 2022	31	31
5	PQ EVALUATION REPORT RECEIVED BY BANK	NOT APPLICABLE	0	0
6	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
7	BID DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
8	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
9	INVITATION FOR BIDS ISSUED	AUGUST 13, 2022	2	2
10	SUBMISSION OF BIDS	AUGUST 16, 2022	3	3
11	BID EVALUATION REPORT PREPARATION	AUGUST 16, 2022	0	0
12	REQUEST FOR CLARIFICATION	NOT APPLICABLE	0	0
13	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
14	CONTRACT AWARD NOTICE	AUGUST 18, 2022	2	2
15	CONTRACT SIGNED	SEPTEMBER 8, 2022	21	21
	TOTAL DAYS		DAYS	59 DAYS



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

CAPITAL- GOODS

CHECK LIST

2. CONTRACT NAME: **PROCUREMENT AND INSTALLATION OF ULTRA HIGH PERFORMANCE LIQUID CHROATOGRAPHY AND IMMUNO-AFFINITY COLUMN (UHDLC) LOT**

LOAN/CREDIT NO.6510-NG	REVIEW DATE: May 3, 2023 to May 5, 2023		
CONTRACT NAME & NUMBER: FUTM/ACEMFS/GDS/NCB/202 2/01	TYPE OF CONTRACT: LUMP SUM	Goods (X) Works () Services ()	CONTRACT AMOUNT: N95,449,045.08
CONTRACTOR'S NAME & ADDRESS: 1. MESSRS FONSOTS GLOBAL SERVICES LIMITED: SUITE C60 EFFAB MALL, AREA 11, ABUJA (This Address Typed on The Continuation Page of The Letter)	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: YES - 23/08/2022 Acceptance Letter dated: YES - 28/10/2022 Contract Signature: YES – 30/10/2022		
NO. OF BIDS RECEIVED: EIGHT (8)	DATE OF CONTRACT PERFORMANCE & COMPLETION: 30/10/2022		
LOCATION OF GOODS, WORKS OR SERVICE:	FEDERAL UNIVERSITY OF TECHNOLOGY – MINNA (BOSSO SITE)		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY	SUPPLY AND INSTALLATION OF ULTRA HIGH-PERFORMANCE LIQUID CHROATOGRAPHY AND IMMUNO-AFFINITY COLUMN (UHDLC); 2 ITEMS		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	SELECTION		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	PRIOR		
COST (USD EQUIVALENT)	USD 221,974.52		



EXCHANGE RATE/DATE	USD 430 (AUGUST 2022).			
PRICE OF LOWEST EVALUATED BIDDER	N95,449,045.08			
CONTRACT VALUE AT AWARD	N95,449,045.08			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N95,449,045.08			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	NO (NO OBJECTION FROM BPP)			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS/QUOTATION	AUGUST 3, 2022			
CONTRACT AWARD SIGNATURE	OCTOBER 30, 2022			
DATE OF CONTRACT PERFORMANCE/COMPLETION	OCTOBER 30, 2022 (NOT PERFECTED B/COS FUTM HAS NOT SIGNED)			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	None	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Final	Description	Date of Invoice	Date of Payment
	NOT YET - INSTALLATION NOT DONE.	NA	NA	NA
TOTAL PAYMENT	N95,449,045.08			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	3.70%			
DISBURSEMENTS: AMOUNT & DATE:	1. N28,634,713.52 (BEING 30% ADVANCE BASED ON APG FROM ZENITH BANK REF. ZOG151-22006012) 30/01/2023			
DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
	Advance Payment (PV/2023/FUTM-1/029) OF 30/1/2023	30%	30/1/2023	NONE



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PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	SELECTED VENDORS NOTIFIED TO HAVE BEEN SHORTLISTED ON AUGUST 3, 2022.	FAIR
BIDS SUBMISSION	BIDS RETURNED AND RECEIVED ON CLOSING DATE – AUGUST 8, 2022.	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	CREDIBLE	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER WAS ON AUGUST 23, 2022 AND THE ACCEPTANCE WAS ON OCTOBER 28, 2022.	FAIR
SIGNED CONTRACT/DATE	CONTRACT SIGNED ON OCTOBER 30, 2022	FAIR
CONTRACT AMENDMENTS, IF ANY	NONE	GOOD
STORE RECEIPT NOTE SIGHTED?	NOT SIGHTED	N/A
EVIDENCE OF DELIVERY/COMPLETION	NOT SIGHTED	N/A
CONSULTANTS OPINION ON VALUE FOR MONEY	SUBSTANTIAL	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	PROCESSES REASONABLY ADHERED TO AS REQUIRED	GOOD



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

CAPITAL- GOOD:

PROCUREMENT DURATION FORM

Contract No: FUTM/ACEMFS/GDS/NCB/2022/01

Contract Name: PROCUREMENT AND INSTALLATION OF ULTRA HIGH PERFORMANCE LIQUID CHROATOGRAPHY AND IMMUNO-AFFINITY COLUMN (UHDLC) LOT 1

Date General Procurement Notice (GPN): NONE

Bid Validity Period: NA

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	PREQUALIFICATION DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
2	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
3	INVITATION FOR PREQUALIFICATION ISSUED	NOT APPLICABLE	0	0
4	SUBMISSION OF PREQUALIFICATION APPLICATIONS	NOT APPLICABLE	0	0
5	PQ EVALUATION REPORT RECEIVED BY BANK	NOT APPLICABLE	0	0
6	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
7	BID DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
8	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
9	INVITATION FOR BIDS ISSUED	AUGUST 3, 2022	0	0
10	SUBMISSION OF BIDS	AUGUST 8, 2022	5	5
11	BID EVALUATION REPORT PREPARATION	AUGUST 8, 2022	0	0
12	REQUEST FOR CLARIFICATION	NOT APPLICABLE	0	0
13	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
14	CONTRACT AWARD NOTICE	AUGUST 23, 2022	15	15
15	CONTRACT SIGNED	OCTOBER 30, 2022	68	68
	TOTAL DAYS		DAYS	88 DAYS



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

CAPITAL- GOODS

CHECK LIST

3. CONTRACT NAME: PROCUREMENT AND INSTALLATION OF POLYMER CHAIN REACTION (PCR) MACHINE - LOT 6

LOAN/CREDIT NO.6510-NG	REVIEW DATE: May 3, 2023 to May 5, 2023		
CONTRACT NAME & NUMBER: FUTM/ACEMFS/GDS/NCB/202 2/06	TYPE OF CONTRACT: LUMP SUM	Goods (X) Works () Services ()	CONTRACT AMOUNT: N98,912,703.78
CONTRACTOR'S NAME & ADDRESS: 1. MESSRS KATCHEY COMPANY LIMITED: 26, ODANYE CLOSE, HARMONY ENCLAVE ESTATE ADENIYI JONES, IKEJA - LAGOS	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: YES - 23/08/2022 Acceptance Letter dated: YES - 15/09/2022 Contract Signature: YES – 3/10/2022		
NO. OF BIDS RECEIVED: EIGHT (8)	DATE OF CONTRACT PERFORMANCE & COMPLETION: 3/10/2023		
LOCATION OF GOODS, WORKS OR SERVICE:	FEDERAL UNIVERSITY OF TECHNOLOGY – MINNA (BOSSO SITE)		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY	PROCUREMENT AND INSTALLATION OF POLYMER CHAIN REACTION (PCR) MACHINE; 1 ITEM.		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	SELECTION		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	PRIOR		
COST (USD EQUIVALENT)	USD 230,029.54		
EXCHANGE RATE/DATE	USD 430 (AUGUST 2022).		



PRICE OF LOWEST EVALUATED BIDDER	N98,912,703.78			
CONTRACT VALUE AT AWARD	N98,912,703.78			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N98,912,703.78			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	NO (NO OBJECTION FROM BPP)			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS/QUOTATION	AUGUST 3, 2022			
CONTRACT AWARD SIGNATURE	OCTOBER 3, 2022			
DATE OF CONTRACT PERFORMANCE/COMPLETION	OCTOBER 3, 2022			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	None	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Final	Description	Date of Invoice	Date of Payment
	NOT YET MADE – 20% RETAINED FOR INSTALLATION	NA	NA	NA
TOTAL PAYMENT	N98,912,703.78			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	3.83%			
DISBURSEMENTS: AMOUNT & DATE:	1. N29,673,811.13 (BEING 30% ADVANCE BASED ON APG FROM ZENITH BANK REF. ZOG068 -22006010) 20/12/2022 2. N49,456,351.89 (AT DELIVERY OF ITEMS) 30/03/2023			
DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
	SUPPLY AND RECEIPT OF GOODS	80%	15/2/2023	NONE



PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	SELECTED VENDORS NOTIFIED TO HAVE BEEN SHORTLISTED ON AUGUST 3, 2022.	FAIR
BIDS SUBMISSION	BIDS RETURNED AND RECEIVED ON CLOSING DATE – AUGUST 8, 2022.	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	SELECTION WAS CREDIBLE:	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER WAS ON AUGUST 23, 2022 AND THE ACCEPTANCE WAS ON SEPTEMBER 15, 2022.	FAIR
SIGNED CONTRACT/DATE	CONTRACT SIGNED ON OCTOBER 3, 2022	FAIR
CONTRACT AMENDMENTS, IF ANY	NONE	GOOD
STORE RECEIPT NOTE SIGHTED?	NOT SIGHTED	POOR
EVIDENCE OF DELIVERY/COMPLETION	YES, VIDE INTERNAL MEMO SIGNED BY PROF SHITTU K. OLUWATOSIN DATED MARCH 16, 2023.	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	REASONABLE	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	PROCESSES REASONABLY ADHERED TO AS REQUIRED	GOOD



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

CAPITAL- GOODS:

PROCUREMENT DURATION FORM

Contract No: FUTM/ACEMFS/GDS/NCB/2022/06

Contract Name: PROCUREMENT AND INSTALLATION OF POLYMER CHAIN REACTION (PCR) MACHINE - LOT 6

Date General Procurement Notice (GPN): NONE

Bid Validity Period: NA

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection	Not Applicable	0	0
9	Invitation for Bids issued	August 3, 2022	0	0
10	Submission of bids	August 8, 2022	5	5
11	Bid Evaluation Report preparation	August 8, 2022	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	August 23, 2022	15	15
15	Contract Signed	October 3, 2022	41	41
	TOTAL DAYS		DAYS	61 DAYS



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE ON MYCOTOXIN AND FOOD SAFETY (ACEMFS)

CONSULTANCY SERVICES (ESMP)

CHECK LIST

4. CONTRACT NAME: CONSULTANCY SERVICES FOR THE ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN FOR THE CONSTRUCTION OF ACEMFS CENTRE BUILDING AT FUT, MINNA.

LOAN/CREDIT NO. 6510-NG	REVIEW DATE: 6TH JUNE, 2022		
CONTRACT NAME & NUMBER: NAME AS ABOVE: NO.:	TYPE OF CONTRACT:	GOODS () WORKS () SERVICE (X)	CONTRACT AMOUNT: N5,675,000.00
CONTRACTOR'S NAME & ADDRESS: MR. JOSEPH GALU PETER AGBA: NO. 56 GANA STREET, BESIDE ACCESS BANK PLC, MAITAMA, ABUJA	DATE OF CONTRACT AWARD & SIGNATURE: NOTIFICATION OF AWARD: YES 20TH SEPTEMBER 2022 ACCEPTANCE LETTER DATED: YES – 21ST SEPTEMBER 2022 CONTRACT SIGNATURE: NOT SIGHTED		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE & COMPLETION: OCTOBER 18, 2022		
LOCATION OF GOODS, WORKS OR SERVICE:	ACEMFS, FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY)	ONE STAGE		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	SERVICES (CONSULTANCY)		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	SHOPPING		
EXPRESSION OF INTEREST (YES/NO)	YES		
SINGLE STAGE/TWO STAGE	ONE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NA		
BANK REVIEW (PRIOR, POST, SOL)	POST		
COST (USD EQUIVALENT)	\$13,197.67		



EXCHANGE RATE/DATE	N430/\$			
PRICE OF LOWEST EVALUATED BIDDER	N6,156,795.00			
CONTRACT VALUE AT AWARD	N5,675,000.00			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N5,675,000.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	BID NOTICE PLACED ON TENDER NOTICE BOARD ON JUNE 6, 2022			
INVITATION FOR EOI	RFP EXTENDED TO 3 SHORTLISTED BIDDERS			
REQUEST FOR PROPOSAL (RFP)	SHORTLISTED BIDDERS INVITED TO SUBMIT TECHNICAL PROPOSALS			
INVITATION FOR BIDS	NOT APPLICABLE			
CONTRACT AWARD SIGNATURE	SIGNED CONTRACT AGREEMENT: NOT SIGHTED.			
DATE OF CONTRACT PERFORMANCE/COMPLETION	OCTOBER 18, 2022 AS PER JOB CERTIFICATION LETTER SIGHTED			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	NUMBER NO	DESCRIPTI ON NA	Date NA	Price impact NA
FINAL PAYMENT	NUMBER	DESCRIPTI ON	Date of Invoice	Date of Payment
	ONE	NA	23/02/23	23/02/23
TOTAL PAYMENT	N4,698,372.08 (EXCLUDING VAT, WHT & STAMP DUTY)			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.23%			
DISBURSEMENTS: AMOUNT & DATE:				
1.	1. N2,977,395.34			
2.	2. N1,720,976.74			
DELIVERABLES:				
Number	DESCRIPTION	QUANTITY/ % COMPLETED	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)



ONE		100%	18/10/22	NONE
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PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	SHORTLISTED BIDDERS REQUESTED TO SUBMIT BIDS	GOOD
BIDS SUBMISSION	BIDS FROM THE 3 SHORTLISTED BIDDERS SIGHTED	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	BID EVALUATION & REPORT SIGHTED	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER SEEN SEPTEMBER 20, 22 AND THE ACCEPTANCE SEPTEMBER 21, 2022	GOOD
SIGNED CONTRACT/DATE	CONTRACT AGREEMENT NOT SIGHTED	POOR
CONTRACT AMENDMENTS, IF ANY	N/A	GOOD
STORE RECEIPT NOTE SIGHTED?	N/A	N/A
EVIDENCE OF DELIVERY/COMPLETION	JOB CERTIFICATION LETTER OF OCTOBER 18, 2022 SIGHTED	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	VALUE FOR MONEY WAS COMENSURATE	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOOD



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

CONSULTANCY SERVICES

PROCUREMENT DURATION FORM

Contract No: -NG

Contract Name: CONSULTANCY SERVICES FOR THE ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN FOR ACEMFS

Date General Procurement Notice: Notice of Tender on Tender Notice board 06/06/22

Bid Validity Period: NA

s/no.	steps	duration (days)		
		actual date	between events	Overall (no of days)
1	PREQUALIFICATION DOCUMENTS RECEIVED BY BANK	NOT AVAILABLE	0	0
2	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
3	INVITATION FOR EXPRESSION OF INTEREST	NOT USED	0	0
4	SUBMISSION OF EXPRESSION OF INTERST	NOT AVAILABLE	0	0
5	BIDS EVALUATION REPORT RECEIVED BY BANK	AUGUST 2022	0	0
6	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
7	BID DOCUMENTS RECEIVED BY BANK	NOT AVAILABLE	0	0
8	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
9	INVITATION FOR REQUEST FOR PROPOSAL	06/06/22	0	0
10	SUBMISSION OF PROPOSAL	NOT AVAILABLE	0	0
11	BID EVALUATION REPORT RECEIVED BY BANK		0	0
12	REQUEST FOR CLARIFICATION	NOT APPLICABLE	0	0
13	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
14	CONTRACT AWARD NOTICE	20/09/22	106	106



15	CONTRACT SIGNED	NOT AVAILABLE	0	0
	TOTAL DAYS		106DAYS	106 DAY

FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA

AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

GOODS SUPPLY

CHECK LIST

5 CONTRACT NAME: PROCUREMENT OF 30 SEATER UTILITY BUS FOF ACEMFS, FUT MINA

LOAN/CREDIT NO.6510-NG	REVIEW DATE:		
CONTRACT NAME & NUMBER:	TYPE OF CONTRACT:	Goods (X) Works () Service ()	CONTRACT AMOUNT: N77,850,000.00
CONTRACTOR'S NAME & ADDRESS: 1. MESSRS INEH-MIC AUTOMOBILE CO. LTD; NO 637, VICTORIA ISLAND, LAGOS.	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: YES – JANUARY 13, 2023 Acceptance Letter dated: YES – JANUARY 19, 2023 Contract Signature: NONE SIGHTED		
NO. OF BIDS RECEIVED: FOUR (4)	DATE OF CONTRACT PERFORMANCE & COMPLETION: JANUARY 24, 2023		
LOCATION OF GOODS, WORKS OR SERVICE:	FEDERAL UNIVERSITY OF TECHNOLOGY – MINNA (PERMANENT SITE)		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY	ONE STAGE		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	NCB		
PREQUALIFICATION (YES/NO)	YES		
SINGLE STAGE/TWO STAGE	ONE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		



BANK REVIEW (PRIOR, POST, SOL)	PRIOR			
COST (USD EQUIVALENT)	\$181,046.51			
EXCHANGE RATE/DATE	USD N430/\$			
PRICE OF LOWEST EVALUATED BIDDER	N 77,850,000.00			
CONTRACT VALUE AT AWARD	N77,850,000.00			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N77,850,000.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	AUGUST 3, 2022			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS	AUGUST 3, 2022			
CONTRACT AWARD SIGNATURE	CONTRACT AWARD: JANUARY 13, 2023: AGREEMENT SIGNING NOT SIGHTED			
DATE OF CONTRACT PERFORMANCE/COMPLETION	JANUARY 24, 2023			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NO	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	One	NA	13/01/23	01/02/23
TOTAL PAYMENT	N77,850,000.00 (INCLUDING VAT, WHT)			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	3%			
DISBURSEMENTS: AMOUNT & DATE:				
1.	1. N77,850,000.00(INCLUDING VAT AND TAX) 01/02/2023			
DELIVERABLES:				



Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
ONE	ONE SINGLE & ONLY PAYMENT	100%	24/01/23	NONE

PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	RFB COLLECTION DOCUMENT SEEN BUT NO DATE	FAIR
BIDS SUBMISSION	SUBMISSION OF BIDS/OPENING SHEET SEEN 08/08/22	FAIR
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	BID EVALUATION & REPORT SEEN AND SEEMS IN ORDER	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER SEEN JANUARY 13, 2023 AND THE ACCEPTANCE WAS ON JANUARY 19, 2023	GOOD
SIGNED CONTRACT/DATE	CONTRACT AGREEMENT SIGNING NOT SIGHTED	POOR
CONTRACT AMENDMENTS, IF ANY	NONE	N/A
STORE RECEIPT NOTE SIGHTED?	LETTER/REQUEST FOR PAYMENT BY SUPPLIER ON JANUARY 24, 2023	GOOD
EVIDENCE OF DELIVERY/COMPLETION	REQUEST FOR PAYMENT BY SUPPLIER AND LETTER OF CONFIRMATION BY CENTRE LEADER SIGHTED JANUARY 30, 2023	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	A BIT CREDIBLE	FAIR
OVERALL RATING OF PROCUREMENT EFFICIENCY	MODERATE	FAIR



FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

SUPPLY OF GOODS

PROCUREMENT DURATION FORM

Contract No: 6510-NG

Contract Name: PROCUREMENT OF 30 SEATING CAPACITY UTILITYBUS FOR ACEMFS

Date General Procurement Notice (GPN): AUGUST 3, 2022

Bid Validity Period: NA

S/NO.	STEPS	DURATION (DAYS)		
		ACTUAL DATE	BETWEEN EVENTS	OVERALL(NO OF DAYS)
1	PREQUALIFICATION DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
2	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
3	INVITATION FOR PREQUALIFICATION ISSUED	NOT APPLICATION	0	0
4	SUBMISSION OF PREQUALIFICATION APPLICATIONS	NOT APPLICABLE	0	0
5	PQ EVALUATION REPORT RECEIVED BY BANK	NOT APPLICABLE	0	0
6	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
7	BID DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
8	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
9	INVITATION FOR BIDS ISSUED	01/08/22	0	0
10	SUBMISSION OF BIDS	08/08/22	7	7
11	BID EVALUATION REPORT RECEIVED BY BANK	23/08/22	15	15
12	REQUEST FOR CLARIFICATION	NOT APPLICABLE	0	0
13	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
14	CONTRACT AWARD NOTICE	13/01/23	143	143
15	CONTRACT SIGNED	NOT AVAILABLE	0	0
	TOTAL DAYS		165 DAYS	165 DAY



CHECK LIST

FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA

AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY (ACEMFS).

CAPITAL- WORKS GOODS

6. CONTRACT NAME: PROCUREMENT AND SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS NANO TECHNOLOGY RESEARCH TEAM MEMBERS

1. OAN/CREDIT NO.-NG	REVIEW DATE: FEBRUARY 6, 2023		
CONTRACT NAME & NUMBER: PROCUREMENT OF LAPTOP COMPUTERS FOR ACEMFS NANOTECHNOLOGY RESEARCH TEAM MEMBERS	TYPE OF CONTRACT: GOODS	Goods (x) Works () Service ()	CONTRACT AMOUNT: N8,745,317.00
CONTRACTOR'S NAME & ADDRESS: MESSRS NUGALINKS INTEGRATED SERVICES; NO 2, OREMEJI STREET, IKEJA, LAGOS	DATE OF CONTRACT AWARD & SIGNATURE: NOTIFICATION OF AWARD: FEBRUARY 6, 2023 ACCEPTANCE LETTER DATED: FEBRUARY 6, 2023 CONTRACT SIGNATURE FEBRUARY 8, 2023		
NO. OF BIDS RECEIVED: FOUR (4)	DATE OF CONTRACT PERFORMANCE & COMPLETION: FEBRUARY 16, 2023		
LOCATION OF GOODS, WORKS OR SERVICE:	ACEMFS-FUTM		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY)	SINGLE CONTRACT PACKAGE		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	LUMP SUM (GOODS CONTRACT)		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	NATIONAL COMPETITIVE BIDDING		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE BIDDING		
DOMESTIC PREFERENCE (YES/NO)	NOT APPLICABLE		
BANK REVIEW (PRIOR, POST, SOL)	BPP "NO OBJECTION GRANTED		
COST (USD EQUIVALENT)	\$20,337.95		
EXCHANGE RATE/DATE	N430/\$		
PRICE OF LOWEST EVALUATED BIDDER	N8,745,317.00		



CONTRACT VALUE AT AWARD	N8,745,317.00			
CONTINGENCIES IN PAD				
FINAL CONTRACT PRICE	N8,745,317.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	NOT AVAILABLE			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS	NOT AVAILABLE			
CONTRACT AWARD SIGNATURE	CONTRACT AWARD: FERUARY 6,2023; AGREEMENT SIGNING: FEBRUARY 8, 2023			
DATE OF CONTRACT PERFORMANCE/COMPLETION	APRIL 16, 2023			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number No	Description VAT	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	ONE		16/02/23	14/04/23
TOTAL PAYMENT	N7,647,076.88			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.34%			
DISBURSEMENTS: AMOUNT & DATE:	N7,647,076.88 (VAT: N610,138.4, TAX: N406,758.93, STAMP DUTY: N81,351.79)			
1.				
DELIVERABLES:				
	Number/Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
	ONE	100%	16/2/23	NONE



PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	TENDER NOTICE PLACED	GOOD
BIDS SUBMISSION	EVIDENCE OF BID SUBMISSION BY ALL BIDDERS SIGHTED	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	EVIDENCE OF BID EVALUATION & REPORT SEEN	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD: FEBRUARY 6, 2023; ACCEPTANCE: FEBRUARY 6, 2023	GOOD
SIGNED CONTRACT/DATE	FEBRUARY 8, 2023	GOOD
CONTRACT AMENDMENTS, IF ANY	NOT APPLICABLE	
STORE RECEIPT NOTE SIGHTED?	FEBRUARY 16, 2023	GOOD
EVIDENCE OF DELIVERY/COMPLETION	FEBRUARY 16, 2023	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	COMMENDABLE	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	VERY GOOD



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CAPITAL- WORKS
GOODS SUPPLY

CONTRACT NO: NA

CONTRACT NAME: PROCUREMENT AND SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS NANO TECHNOLOGY RESEARCH TEAM MEMBERS

DATE GENERAL PROCUREMENT NOTICE (GPN): NA

BID VALIDITY PERIOD: NA

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall
1	PREQUALIFICATION DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
2	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
3	INVITATION FOR PREQUALIFICATION ISSUED	NOT APPLICATION	0	0
4	SUBMISSION OF PREQUALIFICATION APPLICATIONS	NOT APPLICABLE	0	0
5	PQ EVALUATION REPORT RECEIVED BY BANK	NOT APPLICABLE	0	0
6	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
7	BID DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
8	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
9	INVITATION FOR BIDS ISSUED	NOT SIGHTED	0	0
10	SUBMISSION OF BIDS	NOT SIGHTED	0	0
11	BID EVALUATION REPORT RECEIVED BY BANK	NOT SIGHTED	0	0
12	REQUEST FOR CLARIFICATION	NOT APPLICABLE	0	0
13	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
14	CONTRACT AWARD NOTICE	6/2/2022	0	0
15	CONTRACT SIGNED	8/2/2022	2	2
	TOTAL DAYS (INVITATION AND SUBMISSION DATES NOT SIGHTED)		2 DAYS	2 DAY



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GOODS SUPPLY

CHECK LIST

7 CONTRACT NAME: PROCUREMENT AND SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS FINANCE OFFICERS

LOAN/CREDIT NO. 6510-NG	REVIEW DATE: APRIL 6, 2023		
CONTRACT NAME & NUMBER: NAME AS ABOVE. No.:	TYPE OF CONTRACT:	Goods (X) Works () Service ()	CONTRACT AMOUNT: N9,714,630.95
CONTRACTOR'S NAME & ADDRESS: M/S JAYKIM-KUSIN LTD; PLOT 2B, CHIEF PALACE STREET, ALEYITA, NNAMDI AZIKIWE INT'L AIRPORT RD, ABUJA, FCT.	DATE OF CONTRACT AWARD & SIGNATURE: NOTIFICATION OF AWARD: APRIL 6, 2023 CONTRACT SIGNATURE: APRIL 10, 2023		
NO. OF BIDS RECEIVED: FOUR (4). OTHER BIDDERS: i) GOLDSKORES CARDZ NIG. LTD (N10,944,405.15), ii) SAL-SAK INTEGRATED SERV LTD (N10,729,618.00), iii) YOUNG CONSULTANTS (N10,299,532.00)	DATE OF CONTRACT PERFORMANCE & COMPLETION: APRIL 10, 2023 : & APRIL 11, 2023 VIA CERTIFICATION BY ENGR SALIHU		
LOCATION OF GOODS, WORKS OR SERVICE:	ACEMFS, FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY)	OMEN HP (2No) + APPLE MACBOOK (2No) = 4No		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	SHOPPING		
PREQUALIFICATION (YES/NO)	N/A		
SINGLE STAGE/TWO STAGE	ONE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	POST		
COST (USD EQUIVALENT)	\$22,857.95		
EXCHANGE RATE/DATE	USD N425/\$		



PRICE OF LOWEST EVALUATED BIDDER	N9,714,630.95			
CONTRACT VALUE AT AWARD	N9,714,630.95			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N9,714,630.95			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	N/A			
REQUEST FOR PROPOSAL (RFP)	N/A			
INVITATION FOR PREQUALIFICATION	N/A			
INVITATION FOR BIDS	FEBRUARY 6, 2023			
CONTRACT AWARD SIGNATURE	APRIL 10,2023			
DATE OF CONTRACT PERFORMANCE/COMPLETION	COMPLETION: APRIL 4, 2023			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NO	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	ONE		11/04/23	14/04/23
TOTAL PAYMENT	N9,714,630.95 PV/2023/FUTM-1/000000098			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.38%			
DISBURSEMENTS: AMOUNT & DATE:				
1.	1. N9,714,630,95 (INCLUDING VAT, WHT, STAMP DUTY) PV/2023/FUTM-1/000000098			
DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
ONE		100%	11/04/23	NONE



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PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	RFQ: FEBRUARY 6, 2023	GOOD
BIDS SUBMISSION	QUOTATION RECEIVED: APRIL 5, 2023	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	SATISFACTORY	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	AWARD: APRIL 6, 2023. ACCEPTANCE: APRIL 6, 2023	GOOD
SIGNED CONTRACT/DATE	CONTRACT AGREEMENT: APRIL 10, 2023	GOOD
CONTRACT AMENDMENTS, IF ANY	NONE	N/A
STORE RECEIPT NOTE SIGHTED?	APRIL 11, 2023	GOOD
EVIDENCE OF DELIVERY/COMPLETION	APRIL 11, 2023	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	IN ORDER	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOOD



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GOODS SUPPLY

PROCUREMENT DURATION FORM

Contract No: 6510-NG

Contract Name: PROCUREMENT AND SUPPLY OF LAPTOP COMPUTERS FOR ACEMFS FINANCE OFFICERS

Date General Procurement Notice (GPN): N/A

Bid Validity Period: NA

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall(No of Days)
1	Prequalification documents received by Bank	N/A	0	0
2	Bank's No Objection	N/A	0	0
3	Invitation for Prequalification issued	N/A	0	0
4	Submission of Prequalification applications	N/A	0	0
5	PQ Evaluation Report received by Bank	N/A	0	0
6	Bank's No Objection	N/A	0	0
7	Bid documents received by Bank	N/A	0	0
8	Bank's No Objection	N/A	0	0
9	Invitation for Bids issued (RFQ)	FEBRUARY 6, 2023	0	0
10	Submission of bids	April 5, 2023	59	59
11	Bid Evaluation Report received by Bank	N/A	0	0
12	Request for Clarification	N/A	0	0
13	Bank's No Objection	N/A	0	0
14	Contract Award Notice	April 6, 2023	1	1
15	Contract Signed	April 10, 2023	4	4
	TOTAL DAYS		64 DAYS	64 DAYS



APPENDIX 3 PROCUREMENT PLAN

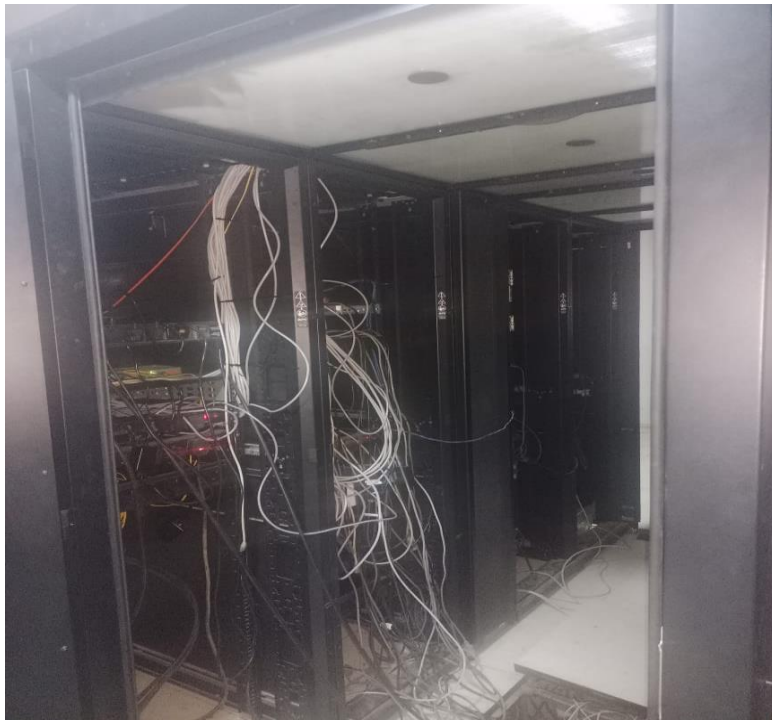


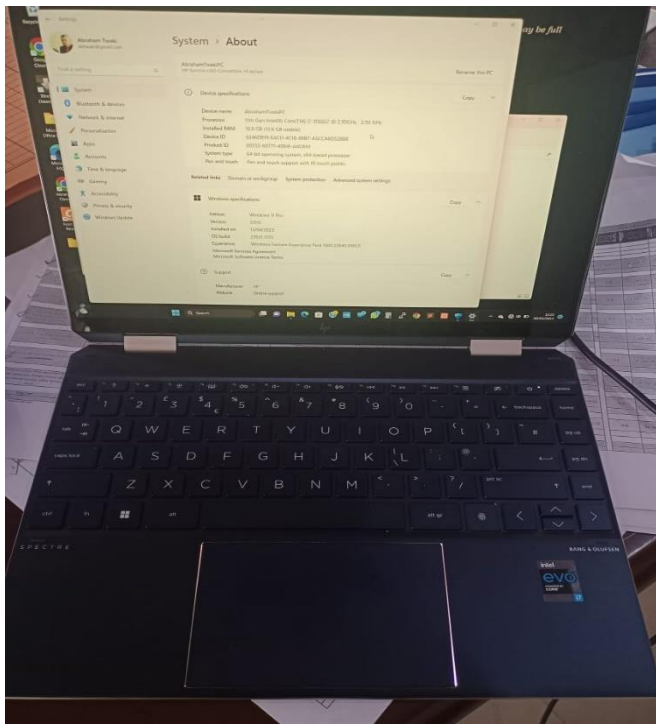
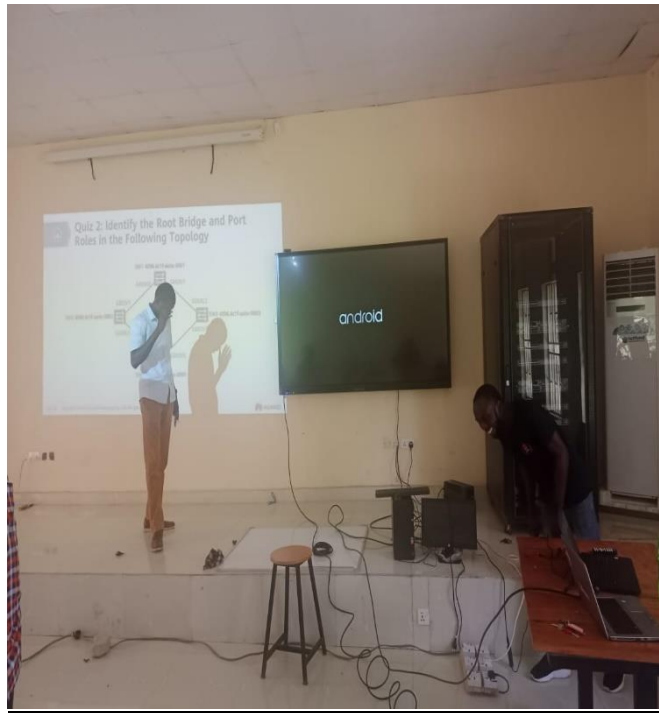
APPENDIX 4
PICTURES



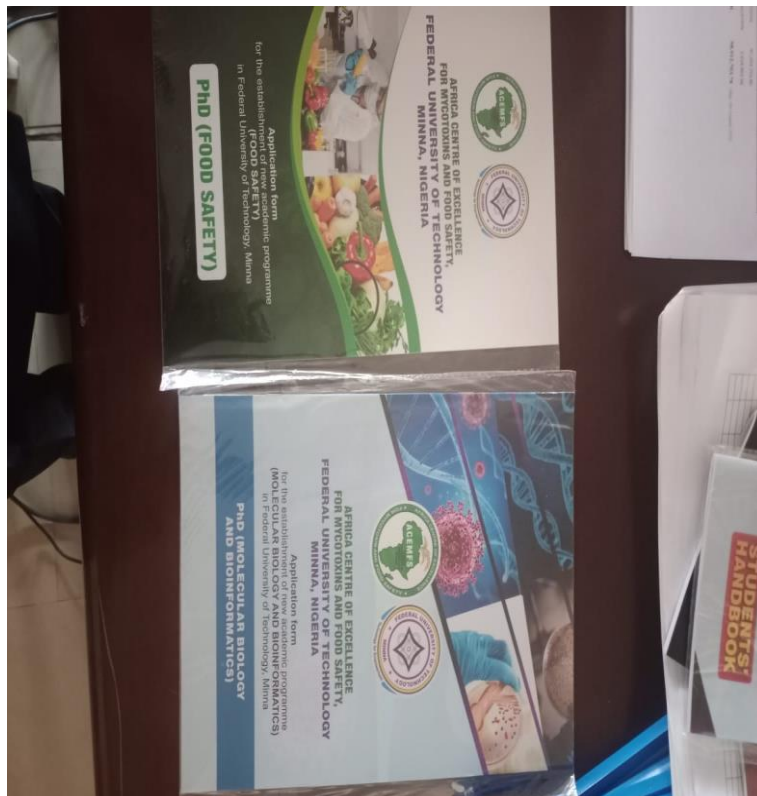














APPENDIX 5
TERMS OF REFERENCE

3.1 TERMS OF REFERENCE

The Terms of Reference (TOR), the WB Procurement Guideline, the Public Procurement Act 2007 and the Public Service circular relating to the Procurement practice within the University is the guiding framework for the post procurement review. Key procurement processes were considered including:

- Client's Capacity, Adequacy of Staff; Role of Procurement Agents/Consultants; Implementation Arrangements;
- Procurement Plans and Monitoring;
- Advertising;
- Pre/Post-Qualification ;
- Bid Opening;
- Bidding Documents;
- Evaluation and Awards;
- Bid Validity Extensions;
- Signed Contracts;
- Contract Amendments and Change/Variation Orders;
- Actual Contract Payments vs. Contract Award Amount
- Securities (for Bid, Performance, Advances, Insurance, Liability, etc.);
- Contractors' Claims;
- Damages and Penalties for Delays, non-compliance with Functional Guarantees, etc.;
- Payment certificates, payments made (date and value), final price;
- Withdrawals from the Loan/Credit Agreement (date and value);
- Protests from Bidders/Contractors;
- Reasons for Slow Progress of Completion;
- Delays in Payments, Imports, Customs, etc. if any;
- Shipping documents
- Test certificates, quality certificates etc.
- List of deliverables and completion (date, description, quantity, location of goods or works);
- Contractual Disputes and their Resolution;
- Bank Comments/Reviews/Interventions at each stage; Turnaround time and Efficiency;