

Name of Center	AFRICA CENTRE OF EXCELLENCE FOR MYCOTOXIN AND FOOD SAFETY											
Institution	FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA											
Country	NIGERIA											
Center Leader	PROFESSOR HUSSAINI ANTHONY MAKUN											
Annual Workplan (Month XXX-Month XXX, Year)	JANUARY 2024-DECEMBER 2024											
Work Plan Activities	Description	Partner Contribution (if relevant)	2023 Y3Q1			2023 Y3Q2			2023 Y3Q3			
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Action 1: Quality Education												
<i>Sub-Action 1a: Launch Workshop/Curricular Review for M.Tech and PhD in Food Safety, Molecular Biology and Bioinformatics and Toxicology</i>												
Activity 1: Gather ACEMFS team and engage partners and stakeholders to review the curriculum for MTech and PhD in Food Safety, Molecular Biology and Bioinformatics, and Toxicology	Bring together ACEMFS team, partners and stakeholders to a launch workshop. ACEMFS together with partners and stakeholders will review the curricular for Mtech and PhD in Food Safety, Molecular Biology and Bioinformatics and Toxicology, advise on purchase and maintenance of equipment and internship at the Launch workshop.											
<i>Sub-Action 1b: Scholarship for national and regional students</i>												
Activity 1: Award scholarships to selected successful students	Scholarship will be awarded to existing and new ACEMFS students on full scholarship for the session											
<i>Sub-Action 1c: Mount English Language Programme</i>												
Activity 1: Mount short English Language courses to support students for regional- Francophone partners	The Centre would provide English Language courses to francophone students.											
<i>Sub-Action 1d: Short term visits by experts/partners from collaborating institutions and organisation</i>												
Activity 1: Commissioning of the ACEMFS Secretariat/Meeting of ACEMFS team, Sectorial Advisory Board and the International Scientific Advisory Board.	Meetings will be held between the Centre and its partners to strengthen collaborations, monitor and evaluate collaborations.											
<i>Sub-Action 1e: Procurement of Teaching consumables for Food Safety, Toxicology and Molecularbiology and Bioinformatics</i>												
Activity 1: Provide adequate teaching materials for Food Safety, Molecular Biology and Bioinformatics, and Toxicology	Provide adequate teaching materials for Food Safety, Molecular Biology and Bioinformatics, and Toxicology											
<i>Sub-Action 1f: Accreditation</i>												
Activity 1: International accreditation of ACEMFS Programmes.	The Centre will continue with the International Institutional Accreditation and Programs accreditation.											
Activity 2: International Institutional Accreditation of the University (FUT Minna).	The Centre will conduct institutional accreditation for the university.											
Action 2: Quality Applied Research												
<i>Sub-Action 2a: Procurement of research consumables/Analysis for Food Safety, Toxicology and Molecularbiology and Bioinformatic.</i>												
Activity 1: Procurement of research consumable/analysis for Food Safety, Toxicology, Molecular Biology and Bioinformatics	Procurement would be carried out strictly in conformity to the Nigerian laws on procurement.											
<i>Sub-Action 2b: Short term training/workshops/conferences for ACEMFS academic facultie</i>												
Activity 1: Academic faculties and Partners will attend both local and International conferences for knowledge update	The Academic Faculties and partners will attend field related workshops, seminars and conferences.											
Activity 2: Seminar Attendance at the Food and Agricultural Organization (FAO), United Nations World Food Summit, World Food Programme (WFP).	Some of the centre's academic officers will attend workshops/seminars/conferences in food safety in Europe. Entrepreneurship Workshop and seminars will be conducted for research community to create awareness on how to take the products to the market											
Activity 3: Entrepreneurship Workshop (DLI 5.3)	Workshop on Nanotechnology for Food Safety will be conducted for students, staff and industry partners											
Activity 4: Workshop on Nanotechnology for Food Safety												
<i>Sub-Action 2c: Sampling of food crops and feed for mycotoxins and other contaminants analysis</i>												
Activity 1: Field work/Sampling	Sampling will be carried out at identified locations regionally and nationally											
<i>Sub-Action 2d: Publications with Partners in internationally recognised journals</i>												
Activity 1: Publish in Q1 (international) journals	Research work from the Centre will only be published in internationally recognised journals											
Activity 2: Activities and expenses related to writing a paper												
Action 3: Improved Learning Environment												
<i>Sub-Action 3a: Meeting milestones for improved learning and research environment specified in the performance and funding contract</i>												

Activity 2: Upgrade website													
Activity 3: Purchase camera	The Centre will purchase a digital camera to cover all Centre events												
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Action 7 \ DLI 1 7 Action: Institutional Impact													
<i>Sub-Action 1: ICT Services from NUC (NgREN)</i>													
Activity 1: Maintain subscription to NgREN	Subscription to NgREN to be maintained by the Centre												

TOTAL

2023 Y3Q4			Milestone/Output	Provide Jus	Estimated Budget(\$)	Estimated Revenue (\$)	Contribution from Partner (\$)	Person Responsible
Oct	Nov	Dec						
			The reviewed curriculum will be adopted if no major changes from the existing one, but else will be sent to the Senate for approval if there are major changes		5,000			ACEMFS Team
			Award of scholarship to selected and successful ACEMFS students. It can be verified by the		300,000	20,000		ACEMFS Team
			<ul style="list-style-type: none"> Admission of Francophone students Running of language courses 		5,000			ACEMFS Team
			<ul style="list-style-type: none"> The ACEMFS secretariat will be commissioned with the University community in attendance. Invitation will be extended to ASB, ISAB, the NUC and the AAU. 		100,000			ACEMFS Team/Partners
			<ul style="list-style-type: none"> Identification of sources of quality laboratory/equipment consumables Procurement of consumables 		10,000			Procurement Officer, Project Accountant
			Accreditation Letters by the accrediting body for the Centre Programs and Institutional accreditation		175,000			FUT Minna Management and ACE Team
					100,000			
			<ul style="list-style-type: none"> Preparation and tendering of procurement through advert at 1st quarter, 2023 Selection and award of contract beginning of 2nd 		300,000	20,000		Centre Leader, Procurement Officer
			Workshops and conferences as capacity building for faculty members.		50,000			Centre Leader, Project Coordinator/Training Coordinator
					60,000			ACEMFS Team
					30,000			ACEMFS Team
					5,000			ACEMFS Team
			Codex report on food standard		50,000			ACEMFS Team, Partners, Project Management Team
			Production of journals		15,000			ACEMFS Team
					5,000			ACEMFS Team

					60,000			ACEMFS Team		
					10,000			ACEMFS Team		
					40,000			ACEMFS Team		
					85,000			ACEMFS Team		
				• Preparation and tendering through advert, • Selection and award of contract procurement of equipments	700,000	10,000		Centre Leader, Procurement Officer		
					150,000			ACEMFS Team, Quality Assurance		
				• Produce Procurement, Financial Management, ESSG, M&E Operational Manual and student	5,000			ACEMFS Team		
				• Draft MoAs • Signing of MoAs • Implementation of actions as contained in the	10,000			ACEMFS Team		
				Effective and efficient capacity development for	100,000			Centre leader, Project Accountant,		
				communication, office equipment, travels, meetings, reports and consumables	20,000			ACEMFS Team		
					10,000			ACEMFS Team		
					10,000			ACEMFS Team		
					30,000			Centre Leader, Procurement Officer, Project Accountant		
					10,000			ACEMFS Team		
					5,000			Finance Team		
					20,000			ACEMFS Team		
					2,000			Centre Leader, Deputy Centre Leader, M & E officer, project accountant and procurement officer		
					5,000			Finance Team		
				Training of ACEMFS staff and partners	70,000			ACEMFS Team		
					50,000			Centre Leader, Vice Chancellor		
					60,000	15,000		ACEMFS Team		
					20,000					
				Adequate information on effects and control of	3,000			ACEMFS Team,		

					10,000			ACEMFS Team,
					3,000			ACEMFS Team, ICT/Communication officer
					100,000			NUC and ACEMFS Team
					2,798,000	65,000.00		